



**SHOW 2024 – Make Your Move**

**Letter 2 – Participation Form Page 1 of 5**

Please complete **EITHER** this form and return to [vgdanceshow@gmail.com](mailto:vgdanceshow@gmail.com)  
**OR** the online form found here: <https://vgdanceshow.wufoo.com/forms/z141s6yx003gnwx/>

**DANCER INFORMATION**

Please complete one form for **EACH** dance student  
 Please complete **ALL** sections in block capitals

**STUDENT/DANCER'S DETAILS:**

First name: (Name you wish to appear in programme)		Surname:
Date of Birth:	Age:	Gender:
Age at Date of Performance (13 <sup>th</sup> /14 <sup>th</sup> July 2024):		

**Please mark the box to indicate which show the student is dancing in (see timetable)**

<b>Junior show</b>	<b>Senior show</b>
<input type="checkbox"/>	<input type="checkbox"/>

**Please list the show dances the student is taking part in (see timetable if unsure)**

#	Class (genre and grade eg. Grade 3 Ballet)	Day
1	.....	.....
2	.....	.....
3	.....	.....
4	.....	.....
5	.....	.....
6	.....	.....
7	.....	.....
8	.....	.....
9	.....	.....
10	.....	.....

<b>T-SHIRT SIZE</b> (for show T-shirt – these will be confirmed later but an approximate idea is helpful)	<b>CLOTHING SIZE</b> (for costumes – these will be confirmed later but an approximate idea is helpful)

**VOLUNTEER/HELPER INFORMATION**

Volunteers form a very important part of the show and there are many ways in which you can help. Without the help of parents/grandparents/older siblings/friends we cannot put on successful shows and keep our students safe so we are extremely grateful for any help you can provide. Please check the following as to how you can help make the show a fantastic experience for our students:

**SEWING:**

SEWING VOLUNTEER NAME	SKILL LEVEL (eg. Machine sewing, hand sewing, gluing/trimming)
<b>Contact E-mail:</b>	

**CHAPERONES:**

We are asking for backstage chaperones to look after the children in their changing rooms and help with hair, make-up etc. (Please note that by volunteering to help as chaperone for a show you also volunteer to help with the corresponding Dress and Tech rehearsals. If you cannot do a rehearsal date but **can** still do a show date please let us know but where possible it is very helpful for both the students and chaperones to practice as it would be with the correct people).

Please consider helping as we always struggle to meet the number of chaperones required. It may be that you have a child dancing in the junior show but are able to help with one of the senior shows. Senior parents, please offer to help with the junior show as we need far more help with the younger students. Without the correct number of backstage helpers, the show logistically and (more importantly) legally cannot happen!

**Reminder of dates:**

**Dress rehearsal for ALL :** Sunday 7<sup>th</sup> July (Juniors morning, Seniors afternoon)  
**Junior Tech and Show :** Saturday 13<sup>th</sup> July morning and Matinee  
**Senior Tech :** Saturday 13<sup>th</sup> July Evening  
**Senior Shows :** Sunday 14<sup>th</sup> July Matinee and Evening

CHAPERONE VOLUNTEER NAMES	AVAILABILITY (tick which you can help with)		
	JUNIOR SHOW	SENIOR MATINEE	SENIOR EVENING

<b>Any dates you cannot do/availability for rehearsals:</b>	
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**PHOTO CALLS**

We also need some help chaperoning/organising on photo shoot days. This may include signing in/out, helping with hair/make up, helping organise etc.

**Reminder of dates:**

**Junior Photo Shoot:** Saturday 29<sup>th</sup> June  
**Senior Photo Shoot:** Sunday 30<sup>th</sup> June

PHOTO CALL VOLUNTEER NAMES	AVAILABILITY (please tick which you can help with)	
	JUNIOR PHOTOS	SENIOR PHOTOS

## VIDEO/PHOTOGRAPHY AND EMERGENCY CONTACT

### **VIDEO/PHOTOGRAPHY CONSENT FOR TECHNICAL REHEARSALS AND PERFORMANCES:**

Both the Junior Show and Senior Show will be filmed by our videographer and photographed by our photographer. The Junior Matinee performance will be filmed, and the Senior Evening performance will be filmed. In some cases we may also take photographs and videos of class to show progress and as a memory aid.

Our photographer (and assistant) will be at both Junior and Senior Technical Rehearsals taking live shots of the dances on stage, shots from the wings and backstage shots where appropriate. Consent for your child to be filmed/photographed is necessary in order to take part in the show/s.

**Please sign the below form in order for your child to take part in the show:**

I consent to the photographing/videoing of my child in connection with the Vanessa Golborn School of Dance Show 2024. I confirm that I am legally entitled to give this consent.	Signature:
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### **CONSENT FOR USE OF IMAGES:**

We also use selected images/videos in the lead up to the show for marketing and advertising the show, and after the show for marketing and advertising the dance school in general.

Please tick the box indicating your permission and sign.

I do <input type="checkbox"/>  I do not <input type="checkbox"/>  give my consent for images/videos of me/my child to be used in general advertising for Vanessa Golborn School of Dance.	Signature:
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## EMERGENCY CONTACTS FOR REHEARSAL/SHOW DATES

<u>Primary Emergency Contact:</u>		<u>Alternative Emergency Contact:</u>	
Name:		Name:	
Relationship to student:		Relationship to student:	
Home phone number:		Home phone number:	
Mobile phone number:		Mobile phone number:	
Email address:		Email address:	

**MEDICAL INFORMATION AND CONSENT**

It is your responsibility to make known any medical conditions that may affect you/your child during the rehearsals and show, and any medication that they may require. This information will be shared with staff and relevant chaperones and helpers in order to keep everyone safe.

All prescribed medicine, inhalers or EpiPens, along with any relevant care plan must be brought to the Dress/Tech Rehearsals and Shows. Please ensure they are in date, in a bag and clearly labelled. They should be handed to us when signing in.

<b>MEDICAL QUESTIONS</b>	<b>Please indicate YES/NO and provide details (where appropriate) including any specific medical advice to be followed in an emergency</b>
Has your child received vaccination for Tetanus in the last 10 years?	
Does your child suffer from any of the following?: Asthma/bronchitis, heart condition, fits/seizures, fainting or blackouts, severe headaches/migraine, diabetes?	
Does your child have any allergies, eg. Food, material, make up, plasters or any known medication?	
Are your child’s vaccinations up to date?	
If considered necessary do you consent to mild painkillers (eg Paracetamol) being administered?	

**MEDICAL CONSENT**

In an emergency situation I authorise the organisers to take my child to hospital and give my full permission for any treatment required to be carried out in accordance with what the hospital deem necessary. I understand that I shall be notified, (as soon as possible, if not at the time) of the hospital visit and any treatment given by the hospital.	Signature:
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<b>ADDITIONAL MEDICAL OR SITUATIONAL INFORMATION (anything we may need to know)</b>
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**DECLARATION AND CONFIRMATION**

**CONDITIONS FOR PERFORMANCE**

Please read and agree to the "Conditions for Performance" outlined below:

1. Complete/return all forms, online or otherwise - participation may be rescinded if forms are incomplete
2. Pay show fee (payment plans can be set up if needed) - participation may be rescinded if fees are unpaid
3. Attend all classes where possible (unless extenuating circumstances prevent), rehearsals and performances. If continued absence persists to an unworkable point, VGDance reserves the right to remove dancers from show cast without refund.
4. Take care of all costumes given out, keeping in good condition, and bring, in full, to specified rehearsals and performances
5. Return any VGDance property or hired costumes in good condition
6. Act appropriately and in line with the ethos of the school. VGDance tries to provide a supportive environment where dancers can grow and experience performing arts, and as such we expect good behaviour from students in and outside of class, in rehearsal venues and in a professional theatre. We do not condone bullying or unkind behaviour towards peers, staff or volunteers and reserve the right to remove any student who acts in a way deemed inappropriate. Equally if you have concerns about any behaviour please talk to your class teacher or contact [emily@vgdance.co.uk](mailto:emily@vgdance.co.uk)

**DECLARATION OF DANCER, PARENT OR PERSON WITH LEGAL RESPONSIBILITY:**

**I confirm that I have read and agree to the Conditions For Performance above.  
I confirm that the information provided in these forms is correct to the best of my knowledge.  
I agree to notify the organisation of any relevant changes to my child's circumstances.**

By typing/signing your name you give consent and confirm you are legally entitled to do so.

<b>Signed by</b> (student aged 18 or over)
<b>Signed by</b> (parent/guardian if under 18)
<b>Name</b> (print):
<b>Date:</b>

**Please check all the information carefully and e-mail to [vgdanceshow@gmail.com](mailto:vgdanceshow@gmail.com)  
If you have filled out this form there is no need to also fill out the online form.**

Thank you for completing the consent forms. The information given in this document will be used for the purposes of safeguarding and the welfare of students during the show and rehearsals. Information recorded on this form will be treated as strictly confidential and only staff and helpers who need access to these records will have the ability to do so. If you need further information regarding our policies on data processing and retention (GDPR) please see our website.

[www.vgdance.co.uk](http://www.vgdance.co.uk)