



VGDance Show 2024 - Make Your Move

IMPORTANT INFORMATION

Junior Show Performance: Saturday 13th July – 2.00 Matinee

Senior Show Performances: Sunday 14th July – 2.00 Matinee & 7.30 Evening

At The Anvil Theatre Basingstoke

LETTER 1 – page 1/6

Preparations for the next VGDance show at the Anvil Theatre in 2024 have started and we're all very excited! It is important that we know ASAP which students wish to be included so that we can get choreography and organisation underway. The size of the dance school once again means that we hope to have two shows, with one performance of our **Junior Show on Saturday 13th July** & two performances of our **Senior Show on Sunday 14th July**. However, to achieve 3 performances, we will need to sell enough tickets! Please do encourage others to support the students, particularly the senior show as we have two performances to fill. The senior matinee is always at risk of not reaching audience numbers to cover costs but we have a deal with The Anvil where our Junior Show students can watch the Senior Show matinee for **free** (accompanied by a paying adult) - further details to come.

DATES FOR THE DIARY

Junior Show (students below senior school age and Adult dancers, or as indicated on timetable)

- **Saturday 29th June** - Photo Shoot (venue tbc)
- **Sunday 7th July (morning)** - Dress Rehearsal at Eggars School, Alton.
- **Saturday 13th July (morning)** - Technical Rehearsal at Anvil Theatre, Basingstoke.
- **Saturday 13th July 2pm** – Performance at Anvil Theatre, Basingstoke

Senior Show (students of senior school/college age or as indicated on timetable)

- **Sunday 30th June** - Photo Shoot (venue tbc)
- **Sunday 7th July (afternoon)** - Dress Rehearsal at Eggars School, Alton.
- **Saturday 13th July (evening)** - Technical Rehearsal at Anvil Theatre, Basingstoke.
- **Sunday 14th July 2pm & 7.30pm** – Performances at Anvil Theatre, Basingstoke

Dress Rehearsal and Technical Rehearsal attendance is compulsory

Graduating seniors/dancers in the top senior dances will be in both **Junior & Senior shows**

Choreography is a complex, time consuming process and relies on full attendance both for the sake of teachers and others in the performance group. Group dances are all about improving team work, upholding commitment and awareness of others. Choreography uses formations/patterns, partner work, lifts and relies on synchronisation through practice to be effective. To achieve this, and to reach the high standard of performance we strive for, class and rehearsal with a full group/cast is vital, not just for the individual student but for the others in the group.

Being involved in a show is a commitment, but one that gives our students a wonderful opportunity to perform on a professional stage, experience live performing arts first hand, create memories for not just them but their family, and be part of something that they can look back on and be proud of. **Please** ensure your child attends **all** classes and rehearsals (unless there are extenuating circumstances such as illness) so that we can all work together to make this show the best one yet! Those finishing school/college early, please do not book your holidays before July 14th.

HOW TO PERFORM IN THE SHOW

Please use the following steps to sign you/your child up to dance in the 2024 show:

STEP 1

1. Check the Show Class Timetable

Please refer to the show class timetable (included at the end of this letter) to calculate the number of dances your child will be performing. Each show dance class attended is **one** show dance. Some classes will remain syllabus/non-show, these **do not** count as a show dance. Show classes are printed in **blue for juniors (blue for juniors)** and **red for seniors (red for seniors)**. Syllabus/non-show classes are in **black**.

STEP 2

2. Book Numbered Show Dance Option on Coacha by February 18th

There are options for numbers of dances on Coacha - for example "**1 Show Dance**". In the same way as you book normal classes through Coacha, please book the option with corresponding number of show dances for **each** participant to indicate involvement. For example if your child is in 4 dances book the course titled "**4 Show Dances**". If a sibling is also involved this is a separate booking.

STEP 3

3. Fill out Letter 2 - Online Participation Form OR return the paper version by February 18th

Complete and sign the online **Letter 2 Participation Form** using the following Wufoo link:

<https://vgdanceshow.wufoo.com/forms/z141s6yx003gnwx/>

OR

If you are unable to fill out the online form, please download **Letter 2 Participation Form** from our website here: www.vgdance.co.uk/show-info. Complete and return it to vgdanceshow@gmail.com by **February 18th**. If you cannot download the form please ask your class teacher for a paper version.

Completed forms are necessary for every student so that we can keep everyone safe and properly accounted for. Show sign-up is not complete without these forms being returned.

STEP 4

4. Pay when payment request is sent

Once you have booked and completed/returned the forms we will send a payment request via e-mail through Coacha, just like the normal process we use for term fees. This payment is due by **February 29th**.

If you are unable to meet the cost of being involved by the closing date of **February 29th**, please do speak to us (in confidence) to discuss options. Where necessary we can set up payment plans, split payments or designate a later payment date and we will always try to help where possible so that our students are able to be involved. Even if you cannot pay in full by **February 29th** please **do** complete the rest of the above steps to confirm you/your child's involvement by **February 18th**.

Once the above steps are completed you are booked and signed up to dance in our 2024 show. Further details and information will follow for those involved. Please book and complete forms by **February 18th** so that choreography and costume making can get underway with confirmed numbers. Please note that all of the above steps *must* be fulfilled in order to participate in the show. Failing to complete these steps may result in you/your child being unable to perform.

SHOW COSTS

The initial show fee is **£40** per student (one show dance included), **plus £10** for each additional show dance (up to a **maximum cap of £100** per student). For example, if your child is performing in ONE dance the fee is £40, if your child is performing in 3 dances the fee is £60 (40 + 10 + 10 for the additional dances). If your child is performing in over 7 dances the fee will not increase above the £100 maximum fee cap.

This payment goes towards:

- Hire of professional theatre (The Anvil Basingstoke) with backstage staff, stage manager, sound engineer, lighting technician and front of house staff for the following dates:
 - Set up day (Friday 12th July, VGDance staff & Anvil staff, chaperone briefing, no students in theatre)
 - Technical rehearsals (13th July – **Juniors morning, Seniors evening**)
 - Performances (**13th July Junior matinee** and **14th July Senior matinee and evening**)
- Anvil staff hire for visiting company briefing (date tbc, VGDance staff only)
- Costume making and hire
- Props and staging
- Make Your Move show t-shirt for every student & backstage volunteer/staff
- Venue hire for Junior and Senior photo shoots (venue tbc, **29th June Juniors, 30th June Seniors**)
- Venue hire for Junior and Senior dress rehearsal (Eggars School 7th July, **Juniors morning, Seniors afternoon**)

This payment does not cover:

- Term/class fees (booked and invoiced as usual)
- Tickets to shows (booked through Anvil Box Office)
- Programmes (sold on the day)
- Any photographs you may wish to buy (these are optional and purchased through our photographer)
- The DVD/digital download recording of show if you wish to buy (this is optional and purchased through videographer)
- Uniform items which students should already have for normal classes (uniform items are sometimes used as a costume base since all students should have them and so they match, and for modesty under costumes/when changing). This includes tights and correct shoes.
- Individual make-up and hair items (in the interest of hygiene each dancer will need to provide their own make-up. More information on the need for make-up on stage and a list of items will follow but affordable options are available)
- Any extra in-studio rehearsals necessary aside from Dress/Technical Rehearsals
- In occasional cases for older senior numbers there may be small additional costs for extra costume items such as matching shoes or a contribution to costume items that go over budget. As always, these extras are kept to a minimum (sometimes not necessary at all) and if they are needed we try hard to keep costs as low as we can.

GET INVOLVED WITH THE SHOW

Volunteers form an incredibly important part of the show and there are many ways in which you can help. If you are able to volunteer for any of the following it would be much appreciated if you could indicate your willingness to help on the relevant section in the Letter 2 Participation Form:

- **Backstage chaperones** – these volunteers are absolutely **vital** as the show cannot go ahead without enough chaperones to keep everyone supervised and safe. Chaperones act in loco parentis. Chaperones have the responsibility of care for their assigned group and are in a position of trust regarding those children. We try to give our students the best experience we can while keeping costs as low as we can, but if we cannot get enough volunteer chaperones we will have to hire in at considerable cost. Please note that if you volunteer:
 - a) We cannot guarantee that you will be with your own child backstage as we have to provide for ALL dressing rooms so that everyone is safely supervised
 - b) You will not be able watch the show that you are chaperoning because you are responsible for a group of children backstage
 - c) All backstage helpers will need to be at the dress and technical rehearsals for the performance they volunteer for (with enough advance warning we can cover one or the other, but it's unfair to the children not to be familiar with their chaperones before show day and the rehearsals give chaperones vital experience and practice for the real thing, including important evacuation procedures and general running of the show from backstage)

Additional, more detailed Chaperone information will be sent to volunteers at a later date.

- **Sewers/creatives** – both basic and skilled. Obviously skilled machine sewing is invaluable and much needed for costume making, but basic sewing, hand sewing, hemming, even gluing is all helpful and we'd be most grateful for your help. Any creatives or skilled "makers" who work with other materials may also be very useful for props/scenery items etc.

CONTACT AND QUESTIONS

We know that many of you probably have questions, especially if it is your first show with us. All the information you need and reminders will be sent out over the next few months and nearer the time, and we have also put together a FAQ sheet. Please do read each letter carefully so that you are well informed. We have numbered the letters (this is **Letter 1**) to help you keep track of everything. Please keep information somewhere safe so that you can refer back to previously given information if/when needed, but **all** letters and information will be available to download from the show page on our website www.vgdance.co.uk/show-info so if anything gets lost you can find it there.

We are coordinating well over 400 people between the two shows so we have to get a lot of information out as efficiently as we can and cannot always target that information individually. This does sometimes mean that not all the information on a particular letter will apply to every individual (lists, timetables, info on both Junior and Senior shows on one letter etc.) but we do try to make it as easy as possible for everyone to find the information that is relevant to them. It can seem a little daunting; we know there's a lot of information to process. We promise we do our best to be concise but, most importantly, to make sure you have all the information you need so that the shows run smoothly, the students have a good experience and so that you know that your children are well looked after while performing with us. If you do have specific questions that cannot be answered by the letters please ask your class teacher OR direct all show related questions to the dedicated show e-mail vgdanceshow@gmail.com

We have over 20 years experience in creating, producing and directing shows and our staff all put in a lot of unpaid time and effort outside of their teaching hours to make everything work. We try hard to learn from any past mistakes, but we are never done learning and the world changes. Please be patient, understanding and courteous with our staff/volunteers. We are all doing our best to help and putting in considerable work to give our students an experience that we hope you/they will look back on with pride. Thank you for your continued support!

Remember to please book on Coacha and return forms by February 18th 2024

VG DANCE SHOW CLASS TIMETABLE

Spring Term 8th January – 23rd March. Timetable may change slightly for Summer term.

Below is our class timetable showing which classes will be Junior show dances (in **BLUE**), Senior show dances (in **RED**) and classes remaining non-show/syllabus (in **BLACK**). If you need an accessible non coloured version please ask us. Some of our Adult classes may become show dances included in the **Junior Show** (to be decided). Please count the show dance classes that you/your child attends and book the corresponding number option on Coacha.

FOR EXAMPLE: If your child attends two show dance classes, book the option “2 Show Dances” on Coacha.

Blue = Junior Show

Red = Senior Show

Black = non-show syllabus classes

MONDAY

Alton Sports Centre Studio 1			VGDance Studio Energique		
4.00 – 6.00	Private classes		2.00– 2.45	Adult Jazz (tbc)	Adult
			2.45 – 3.20	Adult Tap (tbc)	Adult
			3.45 – 4.15	Pre-School Dance	Age 2.5+
			4.30 – 5.30	Progressing Ballet Technique 2	Yr 5+
			5.30 – 6.30	Progressing Ballet Technique 3	Yr 8 +
			7.00 – 8.00	Adult Ballet (tbc)	Adult

TUESDAY

Alton Sports Centre Studio 1			VGDance Studio Energique		
4.00 – 4.30	Private classes		4.00 – 4.30	Primary Ballet	Yr 1/2
4.30 – 5.00	Inter Tap	Yr 11+	4.30 – 5.00	Primary Tap	Yr 1/2
5.00 – 5.45	Adv 1 Modern	Yr 11+	5.00 – 5.45	Grade 3 Tap	Yr 7
5.45 – 6.30	Grade 7 Ballet	Yr 11+	5.45 – 6.30	Grade 3 Modern	Yr 7
			6.30 – 7.15	Grade 3 Ballet	Yr 7
			7.15 – 8.15	Adult Ballet (tbc)	Adult

WEDNESDAY

Alton Sports Centre Studio 1			VGDance Studio Energique		
4.00– 4.45	Musical Theatre 2/3	Yr 7+	9.00 –10.00	Adult Ballet (tbc)	Adult
4.45 – 6.00	Contemporary	Yr 7+	10.15-10.45	Pre-school Dance	Age 2.5+
Alton Sports Centre Studio 2			4.00-4.30	NEW Yr R Ballet	Yr R
4.00 – 4.45	Lower Senior Street	Yr 7-9	4.30-5.00	NEW Yr R Tap/Mod	Yr R/1
4.45 – 5.30	Junior Street	Yr 3-6	5.00 – 5.45	Grade 2 Ballet	Yr 3/4
5.30 – 6.00	Infant Street	Yr R-2	5.45-6.30	Grade 1 Tap/Mod	Yr 3/4
			7.00 – 7.45	Adult Jazz (tbc)	Adult
			7.45 – 8.30	Adult Tap (tbc)	Adult

THURSDAY

Alton Sports Centre Studio 1			VGDance Studio Energique		
4 – 4.30	Grade 5 Tap	Yr 10 +	4.15 – 5.00	Grade 2 Ballet	Yr 5/6
4.30 – 5.15	Grade 6 Ballet	Yr 10 +	5.00 – 6.00	Grade 2 Tap/Mod	Yr 5/6
5.15 – 6.00	Inter Modern	Yr 10 +	6.00 – 6.45	Grade 4 Tap	Yr 8/9
			6.45 – 7.30	Grade 5 Modern	Yr 8/9
			7.30 – 8.15	Grade 5 Ballet	Yr 8/9

FRIDAY

Alton Sports Centre Studio 1			VGDance Studio Energique		
4.00 – 5.00	NEW Inter Foundation Ballet 1 (tbc)	Yr 7+	4.00 - 5.15	Inter Foundation Ballet 2	Yr 8/9
5.00 – 6.15	Advanced 1 Ballet	Yr 11+	5.15 - 6.45	Intermediate Ballet	Yr 9/10
			6.45 – 7.45	Conditioning	Yr 7+
ZOOM					
5.30 – 6.15	Hypopressives	Adults			

SATURDAY

Alton Sports Centre Studio 1			VGDANCE Studio Energique		
10.30 – 11.15	Grade 6 Ballet	Yr 10+	8.45-9.15	Preschool Dance	Age 2.5+
11.15 – 12.00	Grade 5/inter Tap	Yr 10+	9.20-9.50	Year R Ballet	Yr R
12.00 – 12.45	Inter Modern	Yr 10+	9.55-10.25	Year R/1 Tap/Mod	Yr R/1
12.45 – 1.30	Pointe	Invite	10.25-10.55	Year 1 Ballet	Yr 1
1.30 – 2.30	Advanced 1 Ballet	Yr 11+	11.00-11.30	Primary Ballet	Yr 2
2.30 – 3.30	Senior Street	Yr 10+	11.30-12.00	Primary Tap	Yr 2/3
3.30 – 4.30	Adv 1 Modern	Yr 11+	12.00-12.30	NEW Grade 1 Ballet	Yr 3
4.30 – 5.15	Inter+ Tap	Yr 11+	12.30 - 1.15	Grade 1 Tap/Mod	Yr 4
5.15 – 6.15	Grade 7 Ballet	Yr 11+	1.15-2.00	Grade 2 Ballet (new)	Yr 4
			2.00-2.45	Grade 2 Ballet	Yr 5/6
			2.45 – 3.45	Grade 2 Tap/Mod	Yr 5/6
			3.45 – 4.30	Grade 5 Ballet	Yr 8/9
Alton Sports Centre Studio 2			4.30 – 5.15	Grade 4 Tap	Yr 8/9
10.00 – 10.45	Grade 3 Ballet	Yr 7+	5.15 – 6.00	Grade 5 Modern	Yr 8/9
10.45 – 11.30	Grade 3 Modern	Yr 7+	6.00 – 7.00	Inter F Ballet	Yr 8/9
11.30 – 12.15	Grade 3 Tap	Yr 7+			
1.45 – 2.30	Lower Senior Street	Yr 7+			
			Upstairs Studio Energique		
			10.20-10.50	Infant Street	Yr 1 - 2
			11.10-11.50	Junior Street	Yr 3/4
			12.45 – 1.30	Junior Street	Yr 5/6